

G
(21218)
BBA-III Sem.

Roll No.

18051

B. B. A. Examination, Dec. 2018
HUMAN RESOURCE MANAGEMENT
(BBA-303)
(New)

Time : Three Hours]

[Maximum Marks : 75

Note : Attempt questions from all Sections as per instructions.

Section-A

(Very Short Answer Questions)

Answer all the *five* questions. Each question carries 3 marks. Very short answer is required not exceeding 75 words. $3 \times 5 = 15$

1. Define Human Resource Policy and mention its types.

(2)

2. Explain the significance of Human Resource Development.
3. Briefly explain the Human Resource Planning Process.
4. Describe Fringe Benefits.
5. Discuss the process of Performance Appraisal.

Section-B

(Short Answer Questions)

Answer any *two* questions out of the following *three* questions. Each question carries $7\frac{1}{2}$ marks. Short answer is required not exceeding 200 words. $7\frac{1}{2} \times 2 = 15$

6. What are the aims and importance of Trade Union ?
7. Distinguish between Recruitment and Selection.

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8. Explain briefly Job Design and Job Evaluation.

Section-C

(Detailed Answer Questions)

Answer any *three* questions out of the following five questions. Each question carries 15 marks. Answer is required in detail. 15×3=45

9. Explain the concept of Human Resource Management and its objectives. Discuss the functions of HRM.
10. Define HR Planning and its process. Discuss the barriers of HR Planning.
11. What are the various needs and objectives of training ? Discuss the various methods of training in a organization.
12. What are the factors which affects wages and salary structure ? Explain the principles of wage and salary administration.

9. "Human resource management is the utilization of individuals to achieve organizational objectives. Comment.
10. Define the term 'HR procedure'. What are the various types of HR procedure ?
11. Discuss the various methods of wage determination.
12. What are the various methods of identifying grievances ? Explain grievance handling procedure.
13. What are the functions of trade unions ? Examine whether the trade union in India are able to fulfil these functions.