

# Question Paper Code : 1742

B.B.A. (Semester-IV) Examination, 2018

## HUMAN RESOURCE MANAGEMENT

[ BBA-403 ]

Time : Three Hours]

[Maximum Marks : 70

**Note :** Answer **five** questions in **all**. **Question No. 1** is **compulsory**. Besides this, attempt **one** question from each unit.

1. Write short notes on the following : [3x10 = 30]
- (a) Induction
  - (b) Sensitivity training
  - (c) In basket exercise
  - (d) Code of discipline
  - (e) Quality circle
  - (f) Time wage plan Vs Piece wage plan
  - (g) Management by objective
  - (h) Job rotation

(i) Succession Planning

(j) Fringe benefit

#### UNIT-I

2. What is human resource planning ? Describe the steps involved in human resource planning process. [10]
3. Why should HR managers monitor demographic trends (such as composition, race, age, sex, education etc.) ? [10]

#### UNIT-II

4. What is job analysis ? Describe the uses/importance of job analysis. [10]
5. Define Recruitment. Explain various methods employed by organisation in their recruitment process. [10]

#### UNIT-III

6. Explain various methods used in training. [10]
7. Describe the detailed process of performance appraisal. [10]

#### UNIT-IV

8. What is pay structure ? Describe the factors which influence the compensation levels. [10]
9. What are various theories of Industrial relation along with the significance of IR ? [10]

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